programs and services

704.330.CPCC
www.cpcc.edu
The Broadcast Operations and Media Services Department is a component of CPCC’s Community Relations and Marketing Services group and provides media support for the College. Its most visible element is CPCC-TV, a 24-hour-a-day, seven-day-a-week television station available in the college service area via the Time Warner and Adelphia cable systems.

Supporting the College’s long-standing commitment to distance learning initiatives, the station programs a wide variety of telecourses — full college credit courses via TV, which may be viewed on schedule or taped for viewing at the student’s convenience. This non-traditional delivery system attempts to meet the needs of students who find it difficult to attend classes on campus.

CPCC-TV also supports college community service goals with current information about the College, non credit educational programs, international programming, programs supporting community needs, and programs on the arts. The station’s program schedule is published each Sunday in the TV Week supplement to the Charlotte Observer, and is available on the college’s homepage as well as numerous commercial websites which specialize in providing TV schedule information.

The department is CPCC’s access to the North Carolina Information Highway (NCIH), a full motion, two-way audio-video statewide link to other colleges, universities, and agencies. Credit and non credit courses are scheduled in the NCIH classroom each term, the sharing of which provides statewide educational opportunities that might not be available in the traditional classroom setting.

Broadcast Operations and Media Services supports faculty members, students, staff, and the community with satellite teleconferences, NCIH videoconferences, video production and post-production facilities, video duplication facilities, and a full service photography/imaging center.

For more information, contact Broadcast Operations and Media Services, call 704.330.6707, 704.330.6703, or email the department at tv@cpcc.edu.

Career Services

Career Services at CPCC exists to help our students and graduates develop and implement their career plans by educating and training them on career development issues and by establishing and maintaining mutually beneficial relationships with the employment community.

Our comprehensive career development program offers:
• Career related questions from students answered via email: career_services@cpcc.edu
• Individual counseling on choosing and preparing for a career.
• Updates and detailed information on our website: www.cpcc.edu/career_services
• Assistance in finding a job through an on-line posting service,
• Presentations on job search preparation and interview techniques,
• Individual assistance with writing résumés,
• Contact with employers through on-campus recruiting, career fairs and career panels,
• Special career development events.

Exploring Careers

Several options are available for exploring careers.
• Individual career counseling including in-depth assessments, is available for currently enrolled students who are undecided or need help clarifying career plans. This personalized program helps students discover their unique talents/interests and how they relate to their career goals.
• Career panels bring local employers on campus to talk directly with students about job outlook, hiring trends, required skills, etc.
• Career development classes are available throughout the year (ACA 120).
• A Computerized career interest/abilities software program (DISCOVER) to help students independently explore career options.
• Career Counseling is available for those not currently enrolled at CPCC. This low cost, short-term program focuses on individual assessments and how they relate to possible retraining and career goals. Contact Career Transition Services 704.330.4846.
• Career information web links provide extensive information on a variety of careers.

Finding Employment

Students and alumni have several resources to assist them with career opportunities:
• On-line Job Database
  Area employers now list their job openings directly on CPCC’s Career Services on-line job database site. Students and alumni can view current openings from anywhere they have Internet access. Access our website for more information.
• Résumé Referral
  Graduates’ résumés are forwarded to employers for full time professional openings.
• Career Services Partners
  Representatives from the following agencies/companies assist students and individuals from the community with their job search needs: Employment Security Commission and UPS are located on the Central Campus.
• Career Fairs
  Two career fairs are held annually with up to 150 company recruiters.

Accessing Career Services

Career Services are available at the following campuses. To talk with a staff member please call or visit:

<table>
<thead>
<tr>
<th>Campus</th>
<th>Phone Number</th>
<th>Room/Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Campus</td>
<td>704.330.6551</td>
<td>CH 122</td>
</tr>
<tr>
<td>Levine Campus</td>
<td>704.330.4247</td>
<td>Room 2117</td>
</tr>
<tr>
<td>Southwest Campus</td>
<td>704.330.4422</td>
<td>Room 342</td>
</tr>
<tr>
<td>North Campus</td>
<td>704.330.4105</td>
<td>Room CJ 121-A</td>
</tr>
<tr>
<td>West Campus</td>
<td>704.330.4622</td>
<td>Room 1236</td>
</tr>
</tbody>
</table>

Career Transition 704.330.4846 Room 128 Northeast Campus.

Career Services (Central Campus, CH 122) is open Monday – Thursday 8:00 a.m. – 6:00 p.m. and Friday until 5:00 p.m.

For more information on our services and the hours for all campuses, please visit, call or access our website: www.cpcc.edu/career_services.
Compensatory Education Program

The Compensatory Education Program provides adult education classes for persons who have special learning needs due to a developmental disability or traumatic brain injury. Classes are offered on the Central Campus as well as at community agencies that provide job training and employment. Classes are small and structured to meet the individual needs of each student. There is no charge, and books and materials are provided.

The primary emphasis is on the basic life skills needed for successful employment and independent living. The curriculum covers a broad range of subjects including reading, writing, math, health, consumer education, social studies, job seeking, and other work-related skills. Throughout the program, there is a strong emphasis on the practical application of these subjects to the challenges of daily life.

To be eligible for these classes, students must be 18 years old, no longer attending public school, and able to provide evidence of a developmental disability or brain injury. For more information and a current schedule of classes, please call 704.330.6033 or visit the CED web site at http://www.cpcc.edu/Compensatory_Education.

Cooperative Education Program

Cooperative Education is an academic program, related to a student’s program of study, which integrates classroom studies with practical experience in business, industry, public and community agency work situations. The work experience constitutes a regular and essential element in the educational process by allowing students to apply their studies in a real work environment.

The Co-Op work experience is concurrent or alternating with academic studies, may be paid or unpaid, and awards students academic credit. For many CPCC students, Co-Op provides an extra means of financial support.

• Eligibility
Students are accepted from various programs of study at CPCC, provided they meet the following general criteria:
1. Be enrolled in an approved CPCC Co-Op curriculum or degree;
2. Have a minimum 2.5 GPA established at CPCC (may be lower, depending on program of study);
3. Have successfully completed specific courses pre-selected by faculty;
4. Be recommended by the Co-Op faculty coordinator; and
5. Be approved by the Cooperative Education office.

Note: Enrollment in the Co-Op Program does not guarantee placement for every student.

• Present Position - Co-Op In Place
Students can qualify to receive academic credit if they are already employed and they meet the following general criteria:
1. Students must be acquiring significant new skills or knowledge related to their academic fields of study; and/or
2. Students must be developing recently learned skills or applying recently learned knowledge related to their academic fields of study; and/or
3. Students must be receiving increased levels of responsibility related to their academic fields of study; and/or
4. Employers must agree to assist with evaluations of their individual student’s progress.
5. Work experience must be related to a student’s program of study.

6. Meet the CPCC Co-op Eligibility Requirements. For more information on how to participate as a Co-Op student or a Co-Op employer, contact the Work-based Learning/Cooperative Education Office, Kratt Hall 121, 704.330.6217, or visit the WBL/Co-op website at http://www.cpcc.edu/Cooperative_Education.

Integrated Counseling and Advisement Network (ICAN)

To foster total student development, CPCC operates within the framework of an integrated counseling and advisement system, which includes counselors, academic advisors, faculty advisors, staff, and peer advisors. Assistance is provided in the areas of academic, personal, and career counseling; college orientation; academic assessment and advising; and high school matriculation.

Academic advisors provide professional guidance services for students as they begin their career journey at the College. Assistance is provided that helps students with appropriate placement, course selection, and in understanding institutional policies and procedures.

The counseling function at the College is an integral part of the teaching and learning process. In that light, the counseling staff works very closely with faculty advisors in addressing all of the developmental needs of students. These efforts include the Personal Counseling Assistance Program (P-CAP) which provides confidential and professional counseling assistance to students regarding personal issues that may be adversely affecting their progress. Students are seen by appointment, and the counseling staff makes appropriate medical or agency referrals when additional help is needed. Call 704.330.5013 to schedule a P-CAP appointment.

Realizing that advising plays an essential part in student persistence and success, faculty and staff advisors play a significant role in helping students maintain satisfactory progress in programs of study. Assistance is provided in exploring alternatives, developing goals, and following specific educational plans for goal achievement.

Peer advisors assist in simplifying processes that students must complete while attending CPCC such as registration, scheduling of classes, and locating various offices and classrooms at the College. In addition, they assist students with various services in the Career Center.

Academic advising at CPCC is an integral part of the mission of the College — educating students for life. The College is committed to making our advisement system an effective, caring, supportive and accessible service for all students. The counseling and advising process is designed to help students realize the educational benefits available to them, to help them to better understand themselves, and to learn to use various resources in containing their career/life goals. The ICAN promotes student success by “Helping students, help themselves.”

First Aid Team

CPCC has a first aid presence on all campuses. Security makes up the team for Central, City View Center, North, Northeast, South, Southwest, and West. Campus Security officers are certified in American Red Cross First Aid — Responding to Emergencies and American Heart Association Cardiopulmonary Resuscitation and Emergency Cardiac Care. Security members are on duty between 7:00 a.m. – 11:00 p.m.

To report medical emergencies from any campus, call 704.330.6911.
High School Students at CPCC

Several programs at CPCC encourage Charlotte area high school students to remain in school and enable them to take courses at CPCC:

- **The College Experience Program** provides Charlotte-Mecklenburg School System high school students 16-years or older a head start on a college education, advanced vocational preparation, and personal enrichment opportunities. Approved CPCC courses may be taken by students as a part of the school day. Courses are taken on the Central Campus North, Northeast, Levine (formerly South Campus), Southwest and West Campuses, as well as on site (at the high school in some cases) and give college credit. College Experience students are regarded by CPCC as any other college student and receive identical treatment. Grade reports are mailed to students and to the high school following the close of each semester. Copies of students’ transcripts are available through the office of Student Records. For additional information, call 704.330.4435 or visit the website at http://www.cpcc.edu/hsprograms.

- **The Concurrent Enrollment Program** enables qualified students, who are at least 16 years old and who are enrolled in Charlotte area high schools, to take courses at CPCC for personal enrichment or college credit. Concurrent Enrollment forms may be obtained at high schools, any of CPCC’s campuses, or downloaded from the Cooperative High School Program website. Students enrolling in this program must present the signed and approved Concurrent Enrollment form at the time of registration at CPCC. Concurrent Enrollment students are regarded by CPCC as any other college student and receive identical treatment. Grade reports are mailed directly to students following the close of each semester. Copies of students’ transcripts are available through the Office of Student Records. For Concurrent Enrollment Forms or additional information, call 704.330.4435 or visit the website at http://www.cpcc.edu/hsprograms.

- **The College Tech-Prep Program** is offered in conjunction with Charlotte-Mecklenburg Schools. Students who are enrolled in the program during high school should have already selected a career cluster in high school and degree program at CPCC. Some of the courses taken during high school actually allow for advanced placement in CPCC programs. Please refer to your career path guidelines, check with your high school counselor or CDC or the appropriate division director at CPCC. For more information, call 704.330.4435 or visit the website at http://www.cpcc.edu/hsprograms.

Human Resources Development (HRD)

The purpose of the HRD program is to educate and train people for success in the workplace. The program provides employability skills training, skills assessment services, and career development activities to unemployed and underemployed adults.

The program seeks to assist participants in obtaining meaningful employment and/or training opportunities, to increase participants’ economic self-sufficiency and reduce participants’ dependency on welfare benefits.

Typical adults targeted for HRD training include, but are not limited to the following:

- Unemployed insurance claimants
- JobLink Career Center customers
- Welfare recipients
- Dislocated workers
- Incumbent workers
- Individuals in career/job transition
- Inmates/probationers

For more information and a current schedule of classes, please call 704.330.6219 or visit the HRD website at http://www.cpcc.edu/community_development/hrd.htm.

Virtual Campus

The Virtual Campus coordinates all distance learning at Central Piedmont Community College, promotes the use of technology in instruction, and provides a single point of access to a variety of College services offered at a distance. Virtual Campus courses include web-based courses delivered entirely over the Internet, video-based telecourses, blended courses combining Internet and video technologies, and live instruction delivered over the North Carolina Information Highway. Distance courses and programs are designed for students who need reduced classroom time and greater flexibility in their pursuit of educational goals. Courses are therefore either Fully Distance (no on-site requirements) or Partly Distance (some on-site requirements, such as testing or labwork). All Virtual Campus courses are taught by CPCC instructors and adhere to the same standards as courses taught in the classroom.

The Virtual Campus provides training for faculty who wish to develop and/or teach distance courses and learn new technologies that will keep their courses current. The Virtual Campus also encourages and supports the development of supplemental websites for traditional classroom courses. These web-enhanced classroom courses serve as an introduction to Internet instruction for both students and faculty and ease the transition to distance learning and teaching.

The Virtual Campus also provides the orientation required of all students taking distance courses, facilitates the online Student Opinion Survey each term, offers cooperative work opportunities for qualified students, and provides general assistance to both distance faculty and students through its Distance Learning Support Center at 704.330.5000. You may also email virtual@cpcc.edu or visit the Virtual Campus at http://virtual.cpcc.edu.

Work-based Learning Program

There are many programs available to students that will provide the necessary experience and skill development in chosen career fields. The majority of employers today prefer applicants with career-related experience. Students may choose to work in one area or sample multiple interests; and students may choose to combine different types of experiences.

Career experience has additional benefits for students: they become more comfortable navigating the transition from school to work; gain the competitive edge over other job candidates; assist with college costs; identifies interests and skills; and enables students to build a career-oriented work record, thus increasing marketability and value to employers upon graduation.

Career experience can be gained through the following programs:

- Cooperative Education
- Adult Apprenticeships
Career Internships
Job Shadowing
International Opportunities
Community Service/Volunteer positions

For more information, call the Work-based Learning Co-op Office at 704.330.6217 or visit the WBL/Co-op website at http://www.cpcc.edu/Cooperative_Education.

Ruth G. Shaw Academic Learning Center

The Ruth G. Shaw Academic Learning Center is a comprehensive learning assistance laboratory providing help to students in academic areas. Services through the Learning Center include peer tutoring, writing assistance, math tutoring, basic reading instruction, computer assisted learning drills, word processing, Internet access, and study skills analysis. Located in Central High Building 103, the Learning Center provides individualized and group tutoring from trained staff members. Students receive help with a wide range of subjects including English, reading, science, and mathematics. By appointment or on a walk-in basis, the Academic Learning Center is open Monday-Thursday from 8:00 a.m. - 8:00 p.m. and on Fridays from 8:00 a.m. - 2:00 p.m. Tutorial services are available at all CPCC campuses; however, tutoring schedules may vary from campus to campus.

For further information, contact the Academic Learning Center at 704.330.6474.

Services for Students with disABILITIES

Services for Students with disABILITIES is a comprehensive and innovative service designed to assist students with disabilities in meeting their academic and career goals. The department provides services to students with disabilities that include, but are not limited to, the blind, deaf, hard of hearing, and to students with learning disabilities, physical disabilities, traumatic head injuries, and developmental disabilities. A comprehensive list of all disabilities accommodated can be obtained from the Services for Students with disABILITIES office.

- Admissions and Campus Visit

Students who request assistance through Services for Students with disABILITIES must submit official documentation of their disability. Official documentation may be a recent psychological report, a vocational rehabilitation document, an insurance statement and/or medical records. Specific types of documentation vary with the student’s disability. Before students with disabilities make a final decision to enroll at CPCC, the College recommends that they visit the Disabilities Services office at the Central Campus for an assessment of their accommodation needs. At that time, the student may also investigate accommodations such as assistive technology, mobility training, and other support services.

Using the documentation of disability, admissions documents, career interests, inventories of non-academic skills, placement testing results, and student interview, the Disability Services counselor and the student will plan specific academic goals and determine which accommodations are necessary. In order to receive appropriate services, the student must maintain contact with the counselor throughout the semester. Students are also encouraged to discuss their needs for accommodation with their instructors.

- Counseling Services

Counseling is an important component in overall student success. The Services for Students with disABILITIES counselors provide individual, vocational, and academic counseling. The counselors are the main referral resource for assisting faculty and staff in providing accommodations for disabled students.

- Full-Time Status

Based on the nature of the disability, a student may not be able to enroll in a full course load of 12 credit hours during the fall and spring semesters and no more than 9 credit hours during the summer semester.

Full-time status for a student with a disability may be established based on: 1) the nature of the disability, 2) the course design and demands of the course, 3) the time the student requires to complete certain academic tasks, 4) the nature and the effects of medication the student may be taking, and 5) the stability of the disability.

- Curriculum Plan

It is recommended that students requesting accommodations meet with a Disability Services counselor prior to class registration to discuss their academic and career goals. Goals will include support services the student needs based on the specific disability.

- Interpreting Services

One of the most critical components of our service for deaf and hard of hearing students is interpreting services. The success of a student’s academic experience is greatly dependent on the quality and availability of interpreting services.

The office of Services for Students with disABILITIES has a staff of certified interpreters who are highly skilled in using American Sign Language. They function as a communication channel between the student, faculty, and staff. Deaf and hard of hearing students may also request interpreting services for campus activities and meetings with instructors and advisors. Class schedule adjustments may be necessary in order to provide interpreting services for students who need them.

- Reader/Notetaker Services

The College provides readers and notetakers for visually impaired and learning disabled students to assist with reading textbooks and taking tests. Students who cannot take notes because of a hearing impairment, learning disability, physical impairment, or other disabling conditions may receive assistance.

Students, however, are encouraged to utilize alternative methods such as the use of tape recorders, lap-top computers, reading machines, other adaptive technologies, and instructor and/or classmate notes. The emphasis is placed on options and technologies the student can use to complete the work independently.

- Tutorial Services

Tutorial services are provided to disabled students as a supplement to regular class work. Tutorial services are not provided as a substitute for class prerequisites, for unsatisfactory work in prerequisite classes, or for poor class attendance. Tutorial services may be provided individually or in a group and may be
requested at the Academic Learning Center or in the office of Services for Students with disABILITIES.

**• Accessible Parking**

Accessible parking spaces are available at all campuses. Information about parking locations is available from the Services for Students with disABILITIES office and campus security. Students must display a disabled parking card, obtained from the North Carolina Department of Motor Vehicles, when using these spaces.

**• Unidentified Disabilities**

Students may have difficulties with their studies and be unaware of hidden disabilities. In this case, students may continue to experience academic problems without knowing why. The Services for Students with disABILITIES office is available to discuss disability questions and to make referrals to appropriate resources so that students may obtain assessment, diagnosis, and documentation.

**• Postsecondary Education Consortium**

CPCC is a member of the Southeastern Postsecondary Education Consortium (PEC), one of four federally-funded Regional Postsecondary Education Programs for the Deaf. This program expands postsecondary opportunities to deaf and hard of hearing students by promoting quality programs and services through sponsorship and outreach. CPCC’s affiliation with PEC assures that deaf and hard of hearing students receive the highest quality of services possible.

PEC also provides training programs for other college personnel within the NC Department of Community Colleges.

For more information on the PEC and Services for Students with disABILITIES, call 704.330.6556 or 704.330.6421 (TTY)

**Short-Term Training Programs**

Short-Term Training is designed to offer four-week to one-year programs, which will provide excellent job opportunities in the Charlotte area, and, in addition, a career ladder for advancement once employed.

Short-Term Training is available in curriculum and non-curriculum course programs in many areas of high employability.

Registration for these programs is the same as for other CPCC programs. These programs are listed in the CPCC course schedule. Cost varies by program.

For more information, call 704.330.6191.

**Student Life**

The Office of Student Life serves as a center for campus programs and activities, a resource for student organizations, and a focal point for leadership development opportunities. Student Life provides direction, guidance, and resources for numerous on-going campus organizations, including the Student Government Association, Student Publications, Student Programming Board, and over forty student clubs and organizations.

Activities sponsored or supported by Student Life include festivals, lectures, workshops, conferences, field trips, educational exhibits, art exhibits, live music, and dance performances. The Office of Student Life places priority on activities which support and enhance learning in the classroom, which provide opportunities for student leadership development, and which honor the rich diversity at CPCC and in the surrounding community.

For further information, visit the Student Life Office on your campus, visit our website at www.cpcc.edu/student_life, or call 704.330.6584.

**• Student Government Association**

The Student Government Association is the campus organization which represents the interests of all CPCC students. Membership is open to all currently enrolled curriculum students who are elected through the process outlined in the SGA Constitution. Its policies are in keeping with those of the CPCC Board of Trustees, the Administration, and the laws of the State of North Carolina.

The SGA serves as a resource for student clubs and organizations; coordinates annual festivals; sponsors blood drives, student appreciation days, musicians, and educational activities; and reviews the expenditure of student activities fees. The SGA President serves as a non voting member of the Board of Trustees, and SGA members frequently serve as student representatives on College committees.

The Executive Committee of the SGA is elected each spring and includes the president, vice-president, secretary, treasurer, and public information officer. Applications for senator positions are accepted during spring and fall semesters, and selection is made by vote of the Executive Committee. Copies of the senator applications and the SGA Constitution are available in the Student Life Office on your campus, or online at www.cpcc.edu/student_life.

**• Student Clubs and Organizations**

Student Life and the Student Government Association offer support, guidance, and resources to over forty student clubs and organizations on our campus. Some of these organizations focus on special interests, and others are directly related to curriculum programs offered at CPCC. Although some clubs have membership requirements, no organization at CPCC is allowed to discriminate on any grounds. A complete list of student clubs and organizations is included in the Student Handbook, which is available online at www.cpcc.edu/student_life, or in hard copy in the Student Life Office on your campus.

**• Student Publications**

Student Publications, with support from the Student Life Office, is responsible for two periodic publications, each produced by a staff of CPCC students who work under the guidance of a Student Publications staff advisor. SPARK is a student newspaper which informs students of College and community activities and serves as a forum for the exchange of ideas. KEYSTONE is an annual creative arts magazine showcasing student work in writing, photography, art, and computer generated art.

Staff positions for both SPARK and KEYSTONE include editors, writers, photographers, and design artists. Positions for SPARK staff are filled on an as-needed basis. New writers and photographers are encouraged to apply at any time, and editors are usually chosen from the existing staff. The KEYSTONE staff is selected each spring to produce the magazine during the summer.

For more information, visit Central Campus, Van Every Building Room 102C, or call 704.330.6743.

**• Women’s Resource Center**

The Women’s Resource Center is an on-campus facility designed to serve CPCC students. The overall mission of the
Center is to promote the educational, personal, and professional development of women by providing referrals, information, and resources.

The Women’s Resource Center is housed in Room 108 of the Student Life Center. The facilities include books by and about women, magazines on women’s issues, and comfortable furniture. Programs include workshops, seminars, lectures, and referrals on study skills, health education, financial management, legal issues, childcare networking, professional and personal development and women in arts.

To contact the Women’s Resource Center, call 704.330.6246.

• Lost and Found

A lost and found service for the Central Campus is located in the Student Life Center, Van Every, Room 106. Any item found on the Central Campus should be brought to this office promptly where a record of lost and found items is kept.

To inquire about lost and found items, call 704.330.6584.

TRIO Programs

TRIO is an Educational Opportunity for First Generation Low-Income and Disabled Americans

Our nation has asserted a commitment to providing educational opportunity for all Americans regardless of race, ethnic background or economic circumstance.

In support of this commitment, Congress established a series of programs to help low-income Americans enter college, graduate and move on to participate more fully in America’s economic and social life. These programs are funded under Title IV of the Higher Education Act of 1965 and referred to as the TRIO Programs (initially just three programs). While student financial aid programs help students overcome financial barriers to higher education, TRIO programs help students overcome class, social and cultural barriers to higher education.

Who is Served

As mandated by Congress, two-thirds of the students served must come from families with incomes under $24,000, where neither parent graduated from college. Over 1,900 TRIO Programs currently serve nearly 700,000 low-income Americans between the ages of 11 and 27. Many programs serve students in grades six through 12. Thirty-nine percent of TRIO students are white, 36 percent are African American, 16 percent are Hispanic, 5 percent are Native American and 4 percent are Asian American. Sixteen thousand TRIO students are disabled.

How it Works

Over 1,200 colleges, universities, community colleges and agencies now offer TRIO Programs in America.

TRIO funds are distributed to institutions through competitive grants.

Evidence of Achievement

Students in the Upward Bound program are four times more likely to earn an undergraduate degree than those students from similar backgrounds who did not participate in TRIO.

Nearly 20 percent of all Black and Hispanic freshmen who entered college in 1981 received assistance through the TRIO Talent Search or EOC programs.

Students in the TRIO Student Support Services program are more than twice as likely to remain in college than those students from similar backgrounds who did not participate in the program.

For more information about these programs, check on the website at www.trioprograms.org.

• Educational Talent Search

Educational Talent Search is designed to assist potential first generation college students and students from low income families in completing high school and continuing their education at the post-secondary level. Educational Talent Search assists students in enrolling and completing the Adult High School Diploma Program (HDS) or General Educational Development Program (GED) at CPCC and assists them in pursuit of education at the post-secondary level. Within the Student Development Group, Educational Talent Search works closely with Admissions, Testing Services, Counseling, Special Services, and Dropout Intervention.

Educational Talent Search offers personal, academic, and career counseling, and workshops on study skills, time management, career awareness, college awareness, decision making, and financial aid. Educational Talent Search’s goal is to assist participants in establishing and/or reaching educational and career goals.

Educational Talent Search provides students with help in filling out admissions forms and financial aid applications. Educational Talent Search also offers fee waivers to assist with the cost of admissions applications and S.A.T. testing.

For more information, call 704.330.6961 or 6393.

• Student Support Services

Student Support Services is a federally funded TRIO program which provides academic support to develop students who are either first generation, low income, or have a disability, to their fullest potential. The Student Support Services program services are, but not limited to, academic counseling and advisement, career advisement, personalized guidance for eligible college transfer students in the college transfer process, assistance in obtaining financial resources to attend college, individualized tutoring, and cultural enhancements to broaden the students’ educational experience.

For further information contact the Student Support Services office at 704.330.6532 or 330.6394.

• Upward Bound

Upward Bound provides fundamental support to participants in their preparation for college entrance. This program provides opportunities for participants to succeed in pre-college performance and ultimately in higher educational pursuits. Upward Bound serves high school students grades 9-12 from low-income families, and families in which neither parent holds a bachelor’s degree. The goal of Upward Bound is to assist students to enroll in and graduate from institutions of postsecondary education.

The Upward Bound program provides instruction in math, laboratory science, composition, literature, and foreign language.

Other services include:
• Instruction in reading, writing, study skills, and other su-
jects necessary for success in education beyond high school
• Academic, financial, or personal counseling
• Exposure to academic programs and cultural events
• Tutorial services
• Mentoring programs
• Information on postsecondary education opportunities
• Assistance in completing college entrance exams — SAT/ACT

For more information call 704.330.6961.